

Morley Town Deal Board

Minutes

Tuesday 20 September 2022

14:00 – 16:00

Large Banqueting Suite, Morley Town Hall

Attendees

Gerald Jennings (Chair)	<i>Director, G.R. Jennings Properties Ltd</i>
Councillor Robert Finnigan	<i>Morley Town Council – Chair of Greener & Connected Sub-Group</i>
Matthew Winn	<i>Communications Manager, Office of Andrea Jenkyns MPs</i>
Rachael Kennedy	<i>Morley Town Centre Manager</i>
Steven Foster	<i>Director, Land Securities</i>
Cllr Jane Senior	<i>Morley Town Council</i>
Lalit Suryawanshi	<i>Morley Resident</i>
Reverend Anthony Lee	<i>Leader, Morley Community Church</i>
Cllr Andrew Hutchison	<i>Leeds City Council Morley North ward member – Chair of Town Centre, Placemaking and Culture group</i>
Martin Farrington	<i>Director of City Development, Leeds City Council</i>
Mukesh Patel	<i>Morley Resident</i>
Christine Hirst	<i>Morley Resident</i>

Apologies

Andrea Jenkyns MP	<i>MP for Morley and Outwood</i>
Councillor Helen Hayden	<i>Executive Member, Climate Change, Transport and Sustainable Development, Leeds City Council</i>
Lorraine Coates	<i>Area Lead, West Yorkshire, Cities and Local Growth Unit</i>

Dan Merrick *Morley Resident*

Sonia Midgley *WYCA*

Dawn Ginns *Morley Resident*

In Attendance

Daniel Broadbent *Regeneration Officer, Leeds City Council*

Jane Walne *Head of Projects and Programmes, Leeds City Council*

Cameron Musgrave *Career Grade Project Support Officer, Leeds City Council*

Miriam Browne *Senior Project Manager Leeds City Council*

Martin Gresswell *Senior Asset Management Officer, Leeds City Council*

Helen McGrath *Project Manager, Leeds City Council*

1.0 Introductions and Apologies

1.1 Introductions were made and apologies given

2.0 Declaration of Interests

2.1 LS reported that he is now Deputy Chair of the Morley Conservative Party

3.0 Minutes of the last Meeting and Matters Arising

3.1 The minutes of 19 July 2022 were agreed to be an accurate record

4.0 Project Development – Next Steps

4.1 MB gave an update on project development following confirmation of funding secured for all town's fund projects. A spreadsheet details the key actions at a programme level and across projects. **Action** MB/DB to distribute to the board an updated version of the project development spreadsheet.

4.2 There was a discussion on the timescales for the Education and Skills campus. Key meetings are being held in the coming weeks which will determine the next steps.

5.0 Town Deal Board Governance

5.1 Future Meeting

5.1.1 MB talked through plans for future meetings. It was agreed that the Morley Town Deal Board continue to meet on a bi-monthly date.

5.1.2 A discussion was held around arrangements for working groups. It was proposed that project managers draw up a schedule of key points for the working groups to meet and discuss arrangements for meetings with relevant Chairs.

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- 5.1.3 CH asked about cost breakdowns by project. GJ suggested that a note be produced for the Board. **Action** CM to distribute note to the Board setting out the funding breakdown of Morley Towns Fund projects and actual spend to date.
- 5.1.4 There was a discussion around the opportunities to chair working groups and it was agreed that a new chair could take on of the Communications working group. **Action** GJ email to be sent round requesting a volunteer to chair Communication working group.
- 5.2 **Terms of Reference**
- 5.2.1 DB presented an update to the Terms of Reference with an added section around whistleblowing and additional detail on comms messages going through the communication working group. The Board agreed to the changes.
- 5.2.2 It was agreed that GJ remain Chair of the Morley Town Deal Board for the next twelve months.
- 5.2.3 There was a discussion around the appointment of a vice chair. It was agreed by the Board that Steven Foster take on the role of vice chair.
- 5.2.4 GJ proposed that Mark Casci join the Board as the representative of the West & North Yorkshire Chamber of Commerce and Mark Goldstone be reappointed to the Board as a CBI representative. This was agreed by the Board. **Action** DB to make further changes to the Terms of Reference to reflect the changes discussed today to circulate to the Board.
- 5.2.5 There was a discussion around ensuring that the Board represents the views of local businesses across Morley, not just in the town centre. **Action** RK to pick this up via the Comms working group.

6.0 **Project Updates**

6.1 **Update Report**

- 6.1.1 MB gave a programme overview of progress across the projects and project leads updated on their projects
- 6.1.2 There is a meeting scheduled for 22 September with key economic hubs in Morley. **Action** JW to pick up with SL to ensure attendees are briefed ahead of Thursday's meeting.
- 6.1.3 There was a discussion around the implications of the Transpennine Route Upgrade for the Greener and Connected project. **Action** MF to pick up with Network Rail contacts around timescales and plans for Morley Station.
- 6.1.4 JW updated on plans to carry out works on Dartmouth and Hembrigg parks as well as update to Corporation Street signals to be carried out within the financial year. A meeting with Cllr Finnigan and colleagues from Parks is scheduled to discuss the parks proposals.
- 6.1.5 It was agreed that local supply chain and jobs and skills opportunities will form part of the procurement strategy for projects. There will also be opportunities to promote the level of engagement with local businesses, schools, number of apprentices.

6.2 **Heritage Investment Fund**

- 6.2.1 DB gave an update on the Heritage Investment Fund project. There was a request for examples of successful shopfront grant schemes images to be shared with the Board. **Action**
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DB to share images with the Board of successful shopfront heritage schemes that have been carried out in Leeds.

- 6.2.2 **Action** DB to update Board members once an appointment and a starting date for the Morley Regeneration Officer has been confirmed.

7.0 Comms and Engagement Update

7.1 RK gave an update. A press release will be issued once final sign-off has been agreed. An FAQs document is also being produced.

7.2 There was a discussion about a face-to-face event updating the community on the Morley Towns Fund. **Action** HM to look at setting up a face-to-face event on a Saturday in November at Morley Town Hall.

7.3 RK gave an update on pilots being brought forward by Leeds Beckett in Morley. This includes the 'we can' project for women in business which includes workshops and networking opportunities. **Action** RK to share details of Leeds Beckett projects with the Board via email.

7.4 RK gave an update on the work of the Ahead Partnership. All high schools and colleges have been engaged in placements and extra private sector funding has been secured. The Partnership are on track to reach 1,000 young people in year one.

8.0 AOB

None raised.

8.0 Date of Next Meeting

Tuesday 22 November 2022, Morley Town Hall, Large Banqueting Suite 10.00-12.00
